

Memo

To: Chevy Chase Village Board of Managers
From: Kathy Wilson, Community Liaison/Administrative Assistant
CC: Shana R. Davis-Cook, Village Manager
Date: February 5, 2014
Re: Village Hall Use for January 2014

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of January 2014.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) — Birthday Parties	2	\$1,175.00
Community Use — Board of Managers Meeting, Budget Committee Meeting, Tree Committee Meeting, Personnel Committee Meeting, Traffic Committee Meeting	5	\$0.00
Fee Waiver Use/Public Use — Chevy Chase @ Home's Meet and Mingle Events, Section 5 Meeting, Garden Club Meeting	4	\$0.00